

**BOARD OF COUNTY COMMISSIONER'S
MINUTES**

July 5, 2011

The regularly scheduled meeting of the Board of County Commissioners was called to order this 5th day of July, 2011, in meeting room 200 of the Cleveland County Office Building by Chairman George Skinner. Tammy Howard, County Clerk/Secretary, called roll and those present were:

George Skinner, Chairman
Rod Cleveland, Vice-Chairman
Rusty Sullivan, Member
Tammy Howard, Secretary

Others present were: David Batton, Assistant District Attorney, Sarita Scott, Denise Ellison, Melinda Duke, Peggy Laizure, David Tinsley, Jim Williams, Terran Manning, Lisa Winters, Dan Cary and Susan Moffatt.

Rod Cleveland moved, seconded by Rusty Sullivan, to approve the minutes of the Regular Meeting of July 1, 2011.

The vote was: Rusty Sullivan, yes; Rod Cleveland, yes, George Skinner, yes.
Motion Carried.

George Skinner moved, seconded by Rusty Sullivan, to table the Discussion, Consideration and/or Action to approve the Service Agreement between the County Sheriff Department and Smiths Detection to provide on-site service to x-ray machines located in the County Courthouse and Administration Building for the yearly amount of \$8,148.00 from July 1, 2011 through June 30, 2012.

The vote was: Rod Cleveland, yes; George Skinner, yes, Rusty Sullivan, yes.
Motion Carried.

Rod Cleveland moved, seconded by Rusty Sullivan, to table the Discussion, Consideration and/or Action to approve the Maintenance Agreement between the County Sheriff Department and Sooner Copy Machines, Inc. from July 1, 2011 through June 30, 2012 for the following:

- | | |
|----------------------------|---|
| a. Two (2) Sharp ARM207 | \$.009 per copy for B&W copies |
| b. Two (2) Sharp ARM350N | \$.009 per copy for B&W copies |
| c. One (1) Sharp ARM450NXA | \$.009 per copy for B&W copies |
| d. One (1) Toshiba ES450S | \$.009 per copy for B&W copies |
| e. One (1) Sharp MX4101N | \$.0125 per copy for B&W copies
\$.062 per copy for Color copies |
| f. One (1) Sharp MX4501N | \$.009 per copy for B&W copies
\$.08 per copy for Color copies |

The vote was: George Skinner, yes; Rusty Sullivan, yes, Rod Cleveland, yes.
Motion Carried.

Rusty Sullivan moved, seconded by George Skinner, to table the Discussion, Consideration, and/or Action regarding approval of an Agreement for Economic Development Services between the Oklahoma City Economic Development foundation and the Board of County Commissioners for consulting services to encourage and promote the creation of new jobs, recruitment of new business and industry interests in Cleveland County during the Fiscal Year 2011-2012 for \$30,000.00.

The vote was: Rusty Sullivan, yes; Rod Cleveland, yes, George Skinner, yes.
Motion Carried.

Rod Cleveland moved, seconded by Rusty Sullivan, to table the Discussion, Consideration and/or Action to approve the Maintenance Agreement between the County Clerk and Sooner Copy Machines, Inc. from July 1, 2011 through June 30, 2012 for the following:

- a. One (1) Sharp MXM2600 \$.013 per copy for B&W copies
 \$.062 per copy for Color copies
- b. One (1) Sharp MXM2600N \$.013 per copy for B&W copies
 \$.062 per copy for Color copies
- c. Two (2) Sharp MXM260N \$.0075 per copy for B&W copies
- d. One (1) Sharp ARM355N \$.0075 per copy for B&W copies

The vote was: Rod Cleveland, yes; George Skinner, yes, Rusty Sullivan, yes.
Motion Carried.

Rod Cleveland moved, seconded by Rusty Sullivan, to table the Discussion, Consideration and/or Action to approve the Maintenance Agreement between the OSU Extension Center and Sooner Copy Machines, Inc. for one (1) Sharp MX5500N copier for the amount of \$.0095 per copy for B&W copies and \$.058 per copy for Color copies from July 1, 2011 through June 30, 2012.

The vote was: George Skinner, yes; Rusty Sullivan, yes, Rod Cleveland, yes.
Motion Carried.

George Skinner moved, seconded by Rusty Sullivan, to rescind the approval of renewal Contract between the Cleveland County Assessor and Visual Lease Services for Annual Support in the amount of \$24,000.00. The contract term was to be from July 1, 2011 through June 30, 2012 due to material circumstances not previously disclosed and/or recently discovered that affects the understanding of the parties. Original contract was approved June 6, 2011.

The vote was: Rusty Sullivan, yes; Rod Cleveland, yes, George Skinner, yes.
Motion Carried.

Rod Cleveland moved, seconded by Rusty Sullivan, to table the Discussion, Consideration and/or Action to approve the Maintenance Agreement between the County Fair Board and Sooner Copy Machines, Inc. for one (1) Sharp MX2300N copier for the amount of \$12.00 per month and \$.01 per copy for B&W copies over 1,000 copies and \$.08 per copy for Color copies over 1,000 copies from July 1, 2011 through June 30, 2012.

The vote was: Rod Cleveland, yes; George Skinner, yes, Rusty Sullivan, yes.
Motion Carried.

George Skinner moved, seconded by Rod Cleveland, to strike from the agenda the Discussion, Consideration and/or Action on whether the conditions warrant the adoption of a Burn Ban Resolution as recommended by the Director of Safety and Emergency Management as per the Oklahoma Statute Title 2 Section 16-26.B.

The vote was: George Skinner, yes; Rusty Sullivan, yes, Rod Cleveland, yes.
Motion Carried.

Rod Cleveland moved, seconded by Rusty Sullivan, to approve the payment to Pottawatomie County Public Safety Center for inmate housing fees for the month of May, 2011, Invoice #1710, dated 5-31-11, for the amount of \$15,488.00.

The vote was: Rusty Sullivan, yes; Rod Cleveland, yes, George Skinner, yes.
Motion Carried.

George Skinner moved, seconded by Rod Cleveland, to approve the renewal Storage Lease between the County Clerk and Underground Vaults & Storage, Inc. for storage of back-up records. The term of the contract will be from July 1, 2011 through June 30, 2012, all prices per contract.

The vote was: Rod Cleveland, yes; George Skinner, yes, Rusty Sullivan, yes.
Motion Carried.

George Skinner moved, seconded by Rod Cleveland, to approve the Resolutions for Disposing of Equipment for the following:

I. Court Clerk/District Judge Offices:

a.	#L102-127	Steno Chair	Sold
b.	#L102-128	Steno Chair	Sold
c.	#L102-142	Secretarial Chair	Sold
d.	#L102-143	Steno Chair	Sold
e.	#J220-377	Credit Card Reader	Traded
f.	#J220-378	Credit Card Reader	Traded
g.	#J220-379	Credit Card Reader	Traded
h.	#J220-380	Credit Card Reader	Traded
i.	#J220-381	Credit Card Reader	Traded
j.	#J220-384	Computer	Traded
k.	#J220-387	Computer	Traded
l.	#J220-411	Scanner	Traded
m.	#J220-416	Computer	Traded
n.	#J220-421	Printer	Traded
o.	#J220-429	Barcode Scanner	Traded

II. County Assessor’s Office:

a.	#H216-3	Mail Machine	Traded
b.	#H216-4	Mail Scale	Traded
c.	#H213-7	Printer	Junked
d.	#H213-9	Printer	Junked
		(Correction to item d: should read #H213-19)	
e.	#H213-30	Printer	Junked

III. County Clerk’s Office:

a.	#F102-81	Chair	Surplus
b.	#F102-84	Chair	Surplus
c.	#F102-85	Chair	Surplus
d.	#F614-2	Telephone	Junked
e.	#F614-3	Telephone	Junked
f.	#614-4	Telephone	Junked

IV. County Sheriff’s Office:

a.	#B331-91	2000 Crown Victoria	Sold
b.	#B331-105	2003 Crown Victoria	Sold

- c. #B331-189 1996 Crown Victoria Sold
- d. #B331-198 2006 Suzuki Motorcycle Sold

The vote was: George Skinner, yes; Rusty Sullivan, yes, Rod Cleveland, yes.
Motion Carried.

George Skinner moved, seconded by Rod Cleveland, to approve Certificate of Requesting Officers on Blanket Purchase Order Numbers:

- | | |
|------------------|---------------|
| 11-0196 – E2 | 11-0007 – T2A |
| 11-0210 – H2 | 11-0008 – T2A |
| 11-0211 – H2 | 11-0016 – T2A |
| 11-0213 – H2 | 11-0318 – T2A |
| 11-0223 –HR2 | 11-0319 – T2A |
| 11-0281 – SM2 | 11-0322 – T2A |
| 11-0285 – SM2 | 11-0324 – T2A |
| 11-0295 – SM2 | 11-0325 – T2A |
| 11-0452 – C2 | 11-0326 – T2A |
| 11-0925 – E2 | 11-0332 – T2A |
| 11-1007 – SM2 | 11-0337 – T2A |
| 11-2798 – SM2 | 11-0340 – T2A |
| 11-3332 – E2 | 11-0347 – T2A |
| 11-4112 – B2A | 11-0348 – T2A |
| 11-4374 – SM2 | 11-0350 – T2A |
| | 11-0352 – T2A |
| 11-0232 – MD1C | 11-0367 – T2A |
| 11-0233 – MD1C | 11-0723 – T2A |
| 11-0237 – MD1C | 11-0815 – T2A |
| 11-0386 – MD2 | 11-0817 – T2A |
| 11-0390 – MD2 | 11-0828 – T2A |
| 11-0400 – MD2 | 11-1166 – T2A |
| 11-0407 – MD2 | 11-1342 – T2A |
| 11-0409 – MD2 | 11-2087 – T2A |
| 11-0421 – MD2 | 11-2227 – T2A |
| 11-0422 – MD2 | 11-2467 – T2A |
| 11-2116 – MD2 | 11-2817 – T2A |
| 11-3020 – MD2 | 11-2838 – T2A |
| 11-3208 – MD2 | 11-2931 – T2A |
| 11-3416 – MD2 | 11-3002 – T2A |
| 11-3895 – MD1C | 11-3150 – T2A |
| | 11-3162 – T2A |
| 11-5602 – CFBRE2 | 11-3595 – T2A |
| | 11-3849 – T2A |
| 11-0499 – FF2 | 11-3979 – T2A |
| 11-0503 – FF2 | 11-4064 – T2A |
| 11-0993 – FF2 | 11-4422 – T2A |
| 11-2712 – FF2 | 11-4423 – T2A |
| 11-4026 – FF2 | 11-4529 – T2A |
| 11-5695 – FF2 | 11-4618 – T2A |
| | 11-4687 – T2A |
| | 11-4710 – T2A |
| | 11-4869 – T2A |

- 11-5227 – T2A
- 11-5293 – T2A
- 11-5387 – T2A
- 11-5709 – T2A

The vote was: Rusty Sullivan, yes; Rod Cleveland, yes, George Skinner, yes.
Motion Carried.

Rusty Sullivan moved, seconded by Rod Cleveland, to approve Purchase Orders for Payment of Personal Services, Travel, Maintenance & Operation, and Capital Outlay from:

FY 10/11

a. General Fund	\$ 100,144.01
b. Highway Fund	129,238.37
c. Health Fund	9,639.12
d. Sheriff Service Fee Fund	50.00
e. Sheriff Commissary Fund	2,135.00
f. Sheriff Revolving Fund	912.40
g. County Detention Transition Acct. Fund	463.50
h. Treasurer’s Sales Tax Fund	603,342.19
i. County Clerk Preservation Fund	87.00
j. Fair Board Fund	5,587.55

The vote was: Rod Cleveland, yes; George Skinner, yes, Rusty Sullivan, yes.
Motion Carried.

(For a complete listing of warrants and original signatures, see warrant registers.)

Chairman Skinner called for new business:

(As per 2001 O.S. 25 § 311.A.9 – “New Business”, as used herein, shall mean any matter not known about or which could not have been reasonably foreseen prior to the time of posting.)

Rusty Sullivan moved, seconded by Rod Cleveland, to approve the following list of blankets:
Sheriff’s Office:

12-0550 American Chemical Systems, LLC \$500.00

District #2 Warehouse:

12-0097	J & E Supply & Fastener	\$500.00
12-0098	J & R Commercial Radiator, Inc.	\$500.00
12-0099	Jones Tire, LLC	\$750.00

The vote was: George Skinner, yes; Rusty Sullivan, yes, Rod Cleveland, yes.
Motion Carried.

There being no further business to come before the Board, Rusty Sullivan moved, that the meeting be adjourned. Rod Cleveland seconded the motion.

The vote was: Rusty Sullivan, yes; Rod Cleveland, yes, George Skinner, yes.
Motion Carried.

(Clerk’s Note: the agenda was posted on 07-01-2011 at 8:17 a.m.)